

RESUME

Elizabeth Riordan-Grundlehner
Prides Crossing, Massachusetts, USA and Rougemont, Switzerland

Education

Harvard Graduate School of Education, M.Ed. (Teaching)
MIT Bachelor of Science, Mathematics
MIT Master in Management Science, Sloan School

Massachusetts Certifications (Certificate No. 419161): both Math and English, (High School)

Florida Certification (Certificate No. 1209490): Math (High School)

Website: www.themathinstructor.com

Teaching Experience

October 2013 – January 2014

Mathematics Instructor, OIC Switzerland in Chateau d'Oex. Taught British IGCSE and A levels Maths.

August 2012 – August 2013

Head of Math Lab, Scheck Hillel in N. Miami. Coached Algebra 1, 2, Geometry, PreCalc, Calculus

August 2011 – January 2012

Homeschool, Palm Beach, Fla. 4th grader: Math, World History, Geography, Reading, Writing, English
September 2008 – August 2011

Private Tutor, 7th - 11th grade students. Hamilton, Ma. Algebra 1 and 2, Honors Geometry, PreCalc.

August 2007 – August 2008

South Shore Christian Academy, Weymouth, taught 7 – 10th. Algebra, PreAlgebra, Geometry, Physics

August 2006 – May 2007

Harvard Intern, Muriel S. Snowden International School at Copley, Boston, taught Advanced Algebra (2 sections)

June 2006 – August 2006

Harvard Intern, Cambridge Rindge and Latin Summer Institute, Cambridge, taught Algebra II

January - May 2006

Ann's Christian Learning Center. Tutored Math to 5th and 7th grade BPS students

Spring/Summer 1997

Coached national level 4 X 100M relay girls' team, age 12-13

Academic Honorary Positions

1989 – 2006

Member, MIT Visiting Committee to the Mathematics Department

1990 – 2006

Overseer, New England Conservatory

Societies

Member, National Council of Teachers of Mathematics, Reston, Virginia

Member, Mathematical Sciences Research Institute, Berkeley, California

Mathematic/Management Experience

1981 - 1992

McKinsey & Co., an international consulting firm, headquartered in NY.

Director, Cambridge Systems Center, an office of 20 computer scientists.

Responsible for computer assistance to 30 offices.

1976 – 1981

Strategic Planning Associates, a strategy consulting firm in Washington DC.

Developed and built Profile, software providing support to consulting.

1974 – 1976

Technology Management Co. in Cambridge, Ma.

Built banking systems, including Electronic Funds Transfer system for Citibank.

Other Information

Athletics: USA National Champion, Indoor Track, 400M, Masters, 1997

International experience: Dual citizen of United States and Switzerland. Speak some

German and just a little French.

Four children are alumni of MIT, Princeton, Cornell, The Sorbonne,

London School of Economics, Phillips Andover, New England Conservatory